

Community Based Participatory Research (CBPR) Scholars Program: 2022 - 2023 Application Guidelines and Instructions

The CBPR Training Program is open for all that are interested (space allowing).

Training Program Overview & Format

The CBPR Scholars Training Program's goal is to increase community partnered research at UAMS to better serve the research needs of the Arkansas community and ultimately to reduce health disparities in Arkansas. This training will provide participants with the foundational knowledge of CBPR and skills to:

1. Develop meaningful, equitable partnerships (academic researcher and community partner)
2. Learn together how to conduct community-based participatory research
3. Jointly develop and submit a scientifically sound funding proposal for pilot funding of \$25,000 or \$50,000 from the TRI. **Participation in this course does not guarantee an award.**

What is Community Based Participatory Research?

For purposes of this program, we define CBPR as: “a collaborative approach to research that equitably involves all partners in the research process and recognizes the unique strengths that each brings. CBPR begins with a research topic of importance to the community and has the aim of combining knowledge with action and achieving social change to improve health outcomes and eliminate health disparities.”

Israel BA, Schulz AJ, Parker EA, Becker AB. Review of community-based research: assessing partnership approaches to improve public health. Annu Rev Public Health. 1998;19:173-202. doi:10.1146/annurev.publhealth.19.1.173

Training Program Format:

9-month hybrid (online and in-person components) training program for a partnership between academic and community-based researchers to receive Community Based Participatory Research (CBPR) training.

- Time Commitment
 - For training program:
 - 1 year commitment: Complete 6 online modules, meeting with your academic and community mentors, and meetings with community partner for activities
 - End of Year 1: Participants will have an opportunity to apply for TRI Pilot Award Funding.
 - For funded partnerships:
 - Year 2: If proposal is funded, support/technical assistance during grant year
- 10 hours a month (estimate)

Monthly Training Modules: Each module will include:

- 1 to 3 Online Video Lectures (5 - 15 minute each)
- Pre-Class Grant Assignment
- In-person session
- In-class funding proposal component assignment

Continued on the next page.

Additional Trainings

- *Optional Online or In-Person Skills Labs:*
- Developing recruitment/promotional materials,
- REDCap,
- PhotoVoice,
- Developing a CAB,
- Conducting Qualitative Evaluations, etc.

For more specifics on each module, please visit our CBPR Scholars Program [webpage](#).

Eligibility Criteria

Each team **IS REQUIRED** to have the following members:

1. UAMS Faculty: with a terminal degree (Assistant Professor or above)
2. Academic Researcher: with sufficient time to dedicate to the project and sufficient research expertise to guide the science (may or may not be UAMS faculty)
3. Community Organization Partner Lead: Organization must be a 501c3; partner must have sufficient time to dedicate to the project
4. The Academic Lead: must be a U.S. citizen; may be the UAMS Faculty or academic lead

Multi-Disciplinary Team: We encourage multi-disciplinary teams to apply but this is not required. Each team may have additional researchers/clinicians **within and outside** UAMS (ex: UAPB, UALR, etc.)

Application Process

The application process includes filling out some questions online as well uploading the application documents listed below.

To begin the application process, visit the [online application page](#). The online application form will provide you with a place to upload each of the documents listed below. **You will not be able to save your application and return to complete. Please be prepared with all of your application components completed before you enter the online application.**

Required Documents

Applicant Profiles: Please fill out an Applicant Profile for each academic partner and community partner on your team. The link above will take you to a fillable PDF form. Please save and upload each form separately.

References: You will need references for both the academic and community partners.

Academic Reference(s): Letter(s) of Support from Faculty Member(s)'s Department Chair(s) - for the chair: must specify your support for the applicant to have dedicated time to devote to the project (10 hours a month). Please also describe your assessment of applicant's research expertise. This training program focuses on teaching CBPR skills but academic partners are

Continued on the next page.

expected to have the research skills and knowledge to guide the science on the project.

Community Partner References: Letter of Support from Board Chair/Executive Director of Community Organization. This letter will include a commitment of support of the time needed to devote to the project (10 hours a month). The Board Chair's letter must also speak to the mission and vision of the partner organization, and that the main community partner has the experience necessary to lead this effort. **Application Narrative:** Each team member (researcher, community partner, etc.) must submit a separate narrative answering the following questions:

1. **Vision:** What is your vision for your partnership? How do you expect this program to assist in achieving your vision? Include personal or professional experiences that led you to develop this vision. (Approximately 250-500 words)
2. **Leadership:** What do you want to learn from this program? Why now? What do you believe you need to develop in yourself to become a strong partner? What do you already possess that will contribute to the partnership? How will your participation in this program assist in your future research program/funding opportunities. (Approximately 250-500 words)
3. **Experience:** Describe a situation in which you worked with partners from a different role or field. How did you gain support, collaboration, and engagement from others? What might you do differently if you were to do it again? (Approximately 500-750 words total)
 - a. **For Community Partner Only:** Describe a community project you worked on. What was your role? How did the project come about (whose idea was it, etc.)? How did you gain involvement from others? What did the community say about the experience? What happened after the project was complete?
 - b. **For Researcher Only:** Tell us about your research experience and tell us how CBPR will enhance your work. Please describe any experience working with community partners and/or on teams.

Please include your name and institution or organization at the beginning of your narrative and include page numbers at the bottom.

Outreach Efforts: The head academic partner (equivalent of PI) must submit a separate document answering the following questions:

1. How did you hear about the Scholars program?
2. Have you previously applied for any TRI funding?
3. Were you funded?
4. What type of funding did you receive?
5. Was your funding a grant for something other than leadership?

If you have any questions about the CBPR program or the application process please contact Nicki Spencer, ndspencer@uams.edu

If you are having technical difficulties with the online application, please contact the TRI CE Team at triceteam@uams.edu