UAMS.

Translational
Research Institute

Instructions for Requesting COVID-19-Related Data Pulls for Research Purposes

All research-related requests for data related to COVID-19 must be initiated through TRI's request portal: https://tri.uams.edu/request-services-2/. Instructions as follows:

1. Open the request portal using the link above and sign in using your UAMS username and password.

2. The "Requestor" field will automatically populate with the name of the person logged in. "Investigator" is required for all COVID-19-related requests.

3. Provide a "Project Title", if known.

4. Provide a "Brief Description of your Request" (required).

5. Provide the IRB #, if known. If you need assistance developing an IRB protocol, please follow instructions in #6. If you need assistance determining whether or not your project is Human Subjects Research, please submit a determination request to the UAMS IRB (https://irb.uams.edu/clara/request-a-hsr-determination/). **Data will not be released until all appropriate approvals are in place.**

6. Check the box for "AR-CDR (data repository)". *If you need help with protocol development, also check "Protocol Assistance".*
    a. When you check "AR-CDR", an additional form will pop up. Select your College and Research Intent.
    b. You will also be asked to provide additional information, as applicable (see image below). You must be able to provide codes and/or other guidance to the data warehouse team with your request.

    c. You may also upload your IRB protocol or other documentation using the upload link at the bottom of the page.